

Milk Street Vintage Christmas Market

Saturday 17th December 2022



Traders/Stall booking form

EXHIBITOR DETAILS

Full Name:	
Tel No:	
Home No: (optional)	
Email:	
Address:	
Website:	
Links to all business social media pages:	

No of stalls re- quired:		(Please note these will be allocated on a first come first served basis and at the discretion of the organisers)
No of people work- ing on the stall:		If addition people will be working on the stall other than the persons completing this form please ask for a 'Additional trader(s) form.

PRODUCT DETAILS

Please provide details of the items you wish to sell or promote*

*Note: Only the items declared may be sold or provided from your stall at the market. You may include photos or attach photos to this form upon completion.

Equipment needed from venue

Please give a list of the electrical equipment you require from the venue:	
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Do you require addition help setting your stall up?	Y/N
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**PLEASE RETAIN THESE NOTES
TERMS AND CONDITIONS**

All forms must be returned by the 3rd of December 2022.

1. All food traders must be aware of and comply with all UK food regulations, and evidence must be supplied, upon request of training to the Basic Food Hygiene standard.
2. All traders must be aware of and comply with all UK Consumer Protection Regulations.
3. No Petitions or protest groups will be accepted.
4. Where a raffle or tombola (or any other such game of chance is taking place), then a copy of registration under the Gaming Act (section 44) 2005, must be provided.
5. No organisation will be allowed to conduct a Street Collection on the day.
6. All traders must be able to provide evidence of Public Liability Insurance (where applicable.)

EQUIPMENT & APPLIANCES

7. Any electrical equipment used must have clear evidence of a PAT within the past 12 months. All gas appliances must have a current GAS SAFE tested certificate and users need to be familiar with current standards in the event of fire. Hirers must bring their own appropriate fire extinguishers. All portable generators, motors or engines must be diesel and must be securely enclosed and be quiet so as not to disturb the public or other stall / shop owners. No amplifiers or loud speakers are allowed. No generators must be used for lighting.
8. Any trader selling goods which may contain substances which are hazardous to health, must provide a data sheet and where appropriate, a COSHH assessment.
9. Any materials held on or around your stall must not be of a type to create additional Health and Safety problems. No fireworks, solvents etc may be kept on the stall.
10. All goods for sale must be genuine goods and not subject to challenge by Trading Standards Officers.

11. CANCELLATIONS

- must be in writing at least 2 weeks before the event, in this case, by the 3rd December 2022. Once a deposit is paid for your stall, under no circumstance will a refund be given.
12. All bookings will be confirmed by the 3rd of December. This Confirmation of Booking must be shown on arrival at the event.
 13. Pitches will be allocated at the sole discretion of the organisers, which shall have the power to refuse or disqualify any application or exhibit and need not state the reasons for the refusal or disqualification.
 14. All stalls must only promote the company or organisation named on the booking form. Promotion of second or third parties is strictly prohibited unless an application is made in writing to the organisers prior to the event and permission is given.
 15. Any stallholder (in the event organiser's opinion) failing to comply with the regulations or any direction from the event organiser may be instructed to leave the site immediately. Any stall fees paid will not be refunded. The event organisers cannot be held responsible for any loss or damage to stock or expenses incurred howsoever caused, including theft and all stallholders must take out their own suitable insurance cover.
16. **STALLS** must be set up in an attractive manner. Boxes must be stored out of sight either behind the stall or returned to your vehicle. It is each stallholder's responsibility to keep stands clean and tidy and to clear the rubbish from their stand at the end of the event. Please take all your rubbish home.
 17. Shop entrances must remain accessible - stalls must not exceed their allotted space by any means.
 18. All vehicles must be removed from site prior to the start of the event.

RESPONSIBILITIES OF STALLHOLDERS. All stallholders must have their own Public Liability Insurance and are strongly advised to insure themselves for fire & theft, damage and cancellation. A copy of Public Liability Insurance (if applicable) must be submitted with your booking form. Stallholders are responsible for the safety (including fire precautions) of their stands. The stallholder shall assume full responsibility for any article of any kind exhibited by them including liability for all claims arising out of the handling of exhibits and the conduct of their stand generally. The stallholder shall indemnify the organisers against all claims, damages or expenses arising in any way out of their participation in the event. Acceptance of these provisions shall be a condition of entry.

DISCLAIMER OF LIABILITY Milk Street Market shall not in any way, unless legally liable, be responsible for: Any claim for compensation or otherwise in regard to the holding of or for anything arising out of or in any connection with the event. Any accident that may occur or for the death, injury, disease or loss arising. Any loss or damage whatsoever arising from the abandonment, cancellation of a show, and any such eventuality, beyond the organisers' reasonable control.

Failure to meet the terms and conditions of the event may result in losing the opportunity to trade at future events.

Print name:	Date:
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Signed:	
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www.milkstreetmarket.co.uk info@milkstreetmarket.co.uk

21-27 Milk Street . Birmingham . West Midlands . B5 5TR